

Baruch College

Committee on Promotions and Budget

December 3, 2019

Proposed Revisions to Policy on Chairs' Letters

The College P & B proposes that its policy on requiring separate Chairs' Letters for all decisions coming before the P & B be revised as follows:

Separate Chairs' Letters will only be required for a limited number of specific cases, including:

- Initial appointments for all faculty;
- All proposals that faculty be awarded tenure;
- All proposals for promotion to either Associate Professor or Full Professor; and
- All proposals for fellowship or scholarship leaves.

For all other faculty actions that come before the College P & B Committee, including annual reappointment of pre-tenure faculty, only annual reports required under the CUNY-PSC would be included in files submitted to the P & B.