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Memorandum to: Dean Fenwick Huss
Dean Jessica Lang
Dean Sherry Ryan
Vice President Art King
Vice President Arthur Downing

FROM: Provost Linda Essig 

DATE: August 30, 2022

RE: Scholar Incentive Awards – Academic Year 2023-2024

The Scholar Incentive Awards Program provides a valuable opportunity for faculty to pursue research and creative work. The Scholar Incentive Awards application and guidelines can be accessed through the Provost webpage under Faculty Resources and through the Office of Academic Administration.

The College Personnel & Budget Committee review of applications for Scholar Incentive Awards will be on **February 14, 2023** only. No late applications can be accepted. School Personnel & Budget Committee actions will have to take place prior to that date for consideration at that meeting.

Please be sure that all eligible faculty in your department know about this opportunity for incentive awards. It is important that all interested applicants understand the **supporting evidence**, which must be submitted. I especially call to your attention the application guidelines, which state the requirements for the description of the proposed research and either **substantiation of non-CUNY funding or letter supporting the project**.

c: Olga Dais, Assistant Vice President, Legal Counsel and Labor Designee
Department Chairs