

Via electronic mail

Memorandum

Date: November 1, 2022

To: Associate Provost Patricia Price
Baruch College

From: David Boxill *DB*
Executive Director of Human Resources

Subject: **Teaching Observations and Evaluations for Fall 2022**

I write to remind you that Teaching Graduate Assistant B's must be observed within the first ten weeks of the semester. Article 18.2(b), Professional Evaluation, of the Agreement between The City University of New York and The Professional Staff Congress provides that:

At least once during each academic semester, non-tenured and non-certificated members of the teaching staff shall be observed for a full classroom period. One observation shall take place during any scheduled class during the first **ten** weeks of a semester. The employee shall be given no less than **24** hours of prior notice of observation.

To conduct the observation, the observer should log into the online course to assess the effectiveness of the course being taught and student engagement/participation, in order to evaluate whether a conducive learning environment has been established.

Attached you will find the names of the CUNY Graduate Assistant B Teaching Fellows/BTF's who must be observed and evaluated this semester. Please feel free to use the form attached.

Copies of the Class Observations and Post-Observation Conference memoranda for the Fall 2021 semester should be forwarded to the Office of Human Resources at The Graduate Center as soon as possible but no later than **November 30, 2022**. The completed forms should be sent via email to hr-ga@gc.cuny.edu

Please ask the Chairs to discuss any performance problems with me. Failure to comply with this request may result in delays in Graduate Assistant re-appointments for the upcoming year.

Should you have any questions, please feel free to contact Lonette Spencer at lspencer2@gc.cuny.edu, Anna Dukhovny at adukhovny@gc.cuny.edu, or Juliet Montes at jmontes@gc.cuny.edu

Thank you for your cooperation.

cc: Juliet Montes, Deputy Director of Human Resources
Anne Ellis, Director of Graduate Assistant Programs

Last Name	First Name	EmplID	Program	PSC-CUNY Title
Karrass	Googie	18000897	ANTHRO-PHD	GAB
Sivanayagam	Shibanee	23982630	ANTHRO-PHD	GAB
Jojima	Tie	23715178	ART-PHD	GAB
Orton Hatzis	Anna	23839928	ART-PHD	GAB
Sparks	Kaegan	23368020	ART-PHD	GAB
Alcindor	Nikisha	23982526	BUS-PHD	GAB
Do	Huy	23977149	BUS-PHD	GAB
Hao	Shuai	24238349	BUS-PHD	GAB
Huh	Kyoung Tae	24231444	BUS-PHD	GAB
Kim	James	24238857	BUS-PHD	GAB
Koch Da Costa Aguiar Alves	Diogo	23725204	BUS-PHD	GAB
Kong	Lingyi	24118113	BUS-PHD	GAB
Liu	Jingdan	23740977	BUS-PHD	GAB
Liu	Yuqian	23562640	BUS-PHD	GAB
Nugent	Dana	23977122	BUS-PHD	GAB
Park	Sanghyun	23982653	BUS-PHD	GAB
Paul Austin	Melanie	24118090	BUS-PHD	GAB
Seraj	Setareh	24228821	BUS-PHD	GAB
Wang	Haozheng	24226414	BUS-PHD	GAB
Xie	Wen	24113437	BUS-PHD	GAB
Antonios	Ghenwa	24226404	CMPLT-PHD	GAB
Hakem-Lemaire	Manon	23982640	CMPLT-PHD	GAB
Orejuela	Alexander	11021829	CMPLT-PHD	GAB
Riccio	Joseph	24113426	CMPLT-PHD	GAB
Guliyev	Nijat	24118034	ECON-PHD	GAB
Huang	Bohan	24125519	ECON-PHD	GAB
Capozzalo	Noel	23712918	ENGL-PHD	GAB
Goldstein	Zoe	23725675	ENGL-PHD	GAB
Kwon	Jahyeon	24238352	ENGL-PHD	GAB
Muhlbauer	Zach	23977172	ENGL-PHD	GAB
Occhiolini	Alessandra	24118020	ENGL-PHD	GAB
Taylor	Holden	23736421	ENGL-PHD	GAB
Millar	Marta	24226398	HST-PHD	GAB
Pelletier	Bradford	23982662	HST-PHD	GAB
Furtado	Lucas	23977141	MATH-PHD	GAB
Nair	Ajith	23982678	MATH-PHD	GAB
Ward	Brandon	24117995	MATH-PHD	GAB
Fandel	Tobias	24117999	MUSIC-PHD	GAB
Beckford	Corey	24226392	PHIL-PHD	GAB
Susanszky	Peter	23978705	PHIL-PHD	GAB
Zhu	Yingshihan	24125529	PHIL-PHD	GAB
Newman	Katherine	24118060	PHIL-PHD *	GAB
Demir	Guney	23846337	PSC-PHD	GAB
McGinnis	Kevin	23982644	PSC-PHD	GAB
Olsen	Tyler	23605400	PSC-PHD	GAB

Ransdell	Carly	24113364	PSC-PHD	GAB
Busse	Kaitlin	23982613	PSYG-PHD	GAB
Dakin	Nicolette	24118013	PSYG-PHD	GAB
Flores-Robles	Grace	23977156	PSYG-PHD	GAB
Getreu	Alix	24125554	PSYG-PHD	GAB
Lindgren	Chapman	24118064	PSYG-PHD	GAB
Myer	Annalisa	24231398	PSYG-PHD	GAB
Thomas	Annalissa	23530758	PSYG-PHD	GAB
Weglarz	Elizabeth	23018138	PSYG-PHD	GAB
Williams	Michael	14108829	PSYG-PHD	GAB
Barnett	Josephine	12030467	SOC-PHD	GAB

