

The background features a dark blue gradient with faint, light blue technical diagrams. On the left, a large circular scale with numerical markings from 150 to 260 is visible. To the right, there are several circular diagrams with arrows indicating clockwise or counter-clockwise rotation, resembling mechanical or scientific schematics.

OFFICE OF RESEARCH COMPLIANCE & OUTREACH

NEW FACULTY ORIENTATION
AUGUST 21, 2024

[HTTPS://ORCO.BARUCH.CUNY.EDU/](https://orco.baruch.cuny.edu/)

OVERSIGHT RESPONSIBILITIES

ORCO is responsible for overseeing the compliance areas of human subjects, export control, research agreements, and IACUC administration. Compliance regulations and policies are applied in these areas independent of funding or sponsorship.

WHEN IS CUNY HRPP OR IRB REVIEW REQUIRED?

For a project or study to be considered Human Subjects it must meet the following criteria:

- **Systematic Investigation designed to develop or contribute to generalizable knowledge. This includes research development, testing or evaluation.**
- **Collecting data about “living” human subjects themselves through intervention or interaction. This includes the obtaining, use, studying, or analysis of identifiable private information or biospecimens.**

***Note that interactions do not have to be in-person to be considered interactions. Emails, online surveys, and interviews over telephone or videoconferencing software all qualify as interactions.**

ACTIVITIES THAT DON'T REQUIRE HRPP/IRB REVIEW

The following activities do not meet the definition of research.

- Scholarly and Journalistic Activities – scholarly activities that focuses directly on the specific individuals about whom the information is collected.
- Activities designed for educational purposes ONLY (such as classroom projects, research practica, etc.). Results will NOT contribute to generalizable knowledge.
- Interviews with content experts or consultants about factual issues only, in which no personal information is obtained from the interviewees.
- Quality Improvement (QI)/Quality Assessment (QA) for internal use.

If you are uncertain whether your activities constitute human subject research, please contact the Research Compliance Specialist who will assist with making a determination as to whether the proposed activities constitute human subject research.



ELLIOTT LARSON,
HRPP
CONSULTANT,
LECTURER
PSYCHOLOGY
DEPARTMENT

CHRISTOPHER STULTS, HRPP/IRB LIAISON ASSISTANT PROFESSOR, PSYCHOLOGY DEPARTMENT

Baruch COLLEGE | CUNY

Chris Stults (he/him)

2023-08-02 15:41:57

RESEARCH AGREEMENTS

- Research agreements are contracts entered into by two or more persons or institutions for research purposes. These agreements detail how the data will be used, protected, and maintained.
- Examples of research agreements are Data Use/Transfer Agreements, Research Collaboration & Consortium Agreements, IRB Authorization Agreements, etc.
- If you are entering into an agreement with another person or data holder to obtain or share data please contact the Director of Research Compliance & Outreach, Keisha Peterson, as these types of agreements may require institutional signatures.
- **If an agreement requires an institutional signature please note that no one at Baruch can provide this signature.**

ACTIVITIES THAT MAY RAISE EXPORT CONTROL CONCERNS

You must contact the Director of Research Compliance and Outreach if you are involved in the following activities:

- Research using export-controlled material
- Technology Licensing
- International Collaborations (Foreign Nationals/Institutions)
- International Financial Transactions
- International Shipping
- Hiring of Foreign Nationals
- International Research with Students or Faculty
- Purchases with restrictions on the export or use of the item.
- International travel - Traveling overseas on behalf of CUNY with high tech equipment, confidential, unpublished, or proprietary information or data.
- Hosting international visitors at Baruch College



ORCO STAFF

If you have questions or would like to set up a Zoom appointment, please contact us by email.

Primary Contact for Export Control, Research Agreements, and IACUC:

Keisha Peterson, Director, Research Compliance and Outreach
Phone: 646-312-2217
Fax: 646-312-2219
email: keisha.peterson@baruch.cuny.edu

Primary Contact for Human Subjects:

Janet Badillo, Research Compliance Specialist
Phone: 646-312-2218
Fax: 646-312-2219
email: janet.badillo@baruch.cuny.edu