

Introduction to Sponsored Programs and Research (SPAR)

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Director

<https://spar.baruch.cuny.edu/>



Sponsored Programs and Research (SPAR)

- To facilitate and enhance the acquisition of external funding
- Support the College's mission of research, teaching and public service
- Make the pre- and post-award grant process as easy as possible
- It is important to SPAR that the PI has as painless an experience as possible
- SPAR website <https://spar.baruch.cuny.edu/>

WE ARE YOUR RESOURCE!!

SPAR Staff

Zolicia Abotsi, Director

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Ana Alas Iglesias, Sponsored Programs Coordinator

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SPAR

- Authorized Officials for Proposals
 - **No proposal shall be submitted to a sponsor without review and approval from the SPAR office.**
- Serves as Baruch College's liaison with the Research Foundation of CUNY (RFCUNY)
- Your on-campus resource for all your sponsored program and research needs

SPAR Outreach

- Grants workshops
 - Various grant writing workshops
 - Post-Award Lunch & Learns
 - Building a Budget
- Monthly Newsletters
 - Sent out each month via email, posted on the web and hand delivered
- MS Teams
 - Telephone call access
 - ***Baruch-SPAR Research Faculty Team***- a repository for information and discussion forum with your peers
 - Click [here](#) to Signup and Join

Proposal Development

- Meet with us at SPAR
 - Melisa Mendez, Deputy Director, x2207
(melisa.mendez@baruch.cuny.edu)
 - Ana Alas Iglesias, Sponsored Programs Coordinator, x2209
(ana.Alasiglesias@baruch.cuny.edu)
 - Zolicia R Abotsi, Director, x2211
(Zolicia.Abotsi@baruch.cuny.edu)
- We are happy to help at any time!
 - Discuss an idea – even at the very earliest stage
 - Provide input, develop the concept and provide possible avenues for funding
 - Find the right fit for your project!
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Finding Funding Opportunities

- Create a funding profile
 - Create and send a list of research keywords to SPAR
- Pivot COS: https://pivot.proquest.com/funding_main
 - Free to use from any computer once you create an account from your CUNY computer.
 - Free to use from any CUNY IP address

Ensure Institutional Compliance

- Ensure Compliance
 - Human Subjects
 - Federal Regulations
 - Responsible Conduct in Research (RCR)
 - Conflicts of Interests (financial, etc.)
 - Institution and Sponsor
- Budgetary Compliance
 - Subtract indirect costs from the amount available to spend
 - Reassigned Time
 - Summer Salary limitations (sponsor and Institution)

Peer Review and Submission

- SPAR will coordinate an on-campus peer review of proposals when possible
 - **Volunteers needed!**
- SPAR submits proposals on behalf of the College
 - **No proposal shall be submitted to a sponsor without review and approval from the SPAR office.**

Post-Award

- PI: "I got awarded."
- SPAR: "Congratulations!"
- PI: "How do I proceed from here?"
- SPAR will help with post-award tasks
- Forward any award notices receive to SPAR

Post-Award

- Project Assistance
 - Human resources (e.g. New Hire and e-verification)
 - Purchasing
 - Travel reimbursement
 - Subcontracts
 - Reporting (Failure to do so gets creates potential for fines)
 - Liaison with funding agencies and/or the Research Foundation (including account establishment)



Research Foundation CUNY (RFCUNY)



- Serves as the fiscal agent for all grants.
- Handles all financial transactions on grants and contracts
- Legal signatory on all awards
- www.rfcuny.org

SUMMARY

- The Grants Office should be kept in the loop at all times.
- If you don't know, ask...If you think you know, check....If you are sure you know, double check!!

SPAR IS HERE FOR YOU!!!

Questions/Comments

